GOA

Administration: The Department of Archives, Goa, Daman and Diu, was established on 23.12.1954.

Consequent upon the retransfer of administrative control of the Goa Archives Department from the National Archives of India to the Goa Administration on 1st April 1969, a scheme for the reorganisation of Goa Archives Department into a combined Department of Archives, Archaeology, and Museum was submitted to the Government of India for their administrative sanction. In January 1972, it was directed by the Ministry of Education and Culture, Government of India, that the reorganisation scheme should be accommodated within the Plan Funds of the Territory, pending removal of ban on creation of posts on the Non-Plan side. Accordingly, token budget provision was made in the plan provisions of the Archives Department for the year 1972-73 for the posts required for the setting up of the combined department.

The following posts were created during the year 1972-73:- Archives Unit - Archivist-Class II Gazetted (Rs.400-800) - 1; Research Assistant-Grade I Class II Non-Gazetted (Rs.325-575) -2; Assistant Librarian-Grade II Class III (Rs.210-425) - 1; Assistant Photographist-Grade II Class III(Rs.210-425) -1; Preservation Assistant-Grade II Class III (Rs.210-425) - 1; Binder-Class III (Rs.110-131) - 2; Farash-Class IV (Rs.70-85) - 1; and Watchman Class IV (Rs.70-85) - 1.

The following schemes on - (i) Management of Records, (ii) Publication of Records, (iii) Preservation of Records and Purchase of Private Documents, and (iv) Development of Reference Library were submitted to the Government for inclusion in the Fifth Five Year Plan. The staff proposed for the schemes is as follows:-

Archivist -2, Scientific Officer -1, Assistant Archivist -1, Junior Research Assistant -1, Librarian -1, Library Assistant -1, Library Attendant -1, Laboratory Assistant -1, Foreman -1, Sorters -3, Record Attendants -5, Record Lifters -2, Chowkidars -2.

The estimated expenditure on each scheme will be Rs.0.40 lakhs per annum and the total expenditure for the entire plan period is estimated at Rs.8.00 lakhs.

Budget: During the year, a sum of Rs.86,908 was spent out of a budget provision of Rs.1,43,000 on the non-plan side. On the plan budget a sum of Rs.1,08,116 was spent out of a budget provision of Rs.2,00,000. For 1974-75 a budget provision of Rs.3,19,300 was made on the non-plan side and a sum of Rs.2,26,000 on the plan side.

Building: The proposal for extension of the existing Archives Building into a multi-storeyed technical building was accepted by the Government of India and a token plan provision of Rs.94,000/- was made under plan grants of 1972-73 to start the work of the building. The Public Works Department of Goa has finalised the detailed plans and estimates of the proposed building and expenditure sanction for Rs.9 lakhs was already issued.

Research and Reference: During the period 10 Research Scholars availed themselves of research facilities in this Archives Department. 74 queries on records received from the various Government and private agencies and individuals were attended to.

Reference Media: A Guide of the Archives Repository was brought out.

Publication Programme: A project for publishing the following two different series of records was made during the period under report: (a) 17th century Portuguese language records related to financial aspects of the Portuguese Empire in the East,

and (b) Marathi-Modi records connected with the Maratha campaign against the Portuguese for the conquest of Bassein.

Preservation of Records: About 18,000 hand-written folios of manuscript volumes were flattened and about 18,000 folios of manuscript volumes repaired with tissue paper. Besides 9,000 folios of manuscripts were guarded, 64 books (manuscripts) and 167 rare reference books bound.

Photo-Duplication: This Department has its own Microfilming Unit. But due to non-availability of raw microfilms no significant amount of work could be done during this year.

Library: 250 books were acquired during the period. The programme for the expansion of the Library has been included under Fifth Five Year Plan.